

**UNITED STATES BANKRUPTCY COURT  
WESTERN DISTRICT OF NEW YORK**

**COVER SHEET FOR SCHEDULES, STATEMENTS, LISTS AND/OR AMENDMENTS**

**Case Name:** \_\_\_\_\_ **Case No.** \_\_\_\_\_ **Chapter** \_\_\_\_\_

**A. IDENTIFY TYPE OF DOCUMENT BEING FILED: (Select either #1, #2 or #3)**

- ☐ #1--Amendment to previously filed document (Go to Sec. B)  
☐ #2--Schedule/Statement not previously filed (Go to Sec. B)  
☐ #3--Schedule of Post-Petition Debts (result of conversion--no fee due) (Go to Sec. D)

**B. SUMMARIZE SPECIFICS OF DOCUMENT BEING FILED BY CHECKING APPLICABLE DATA ELEMENTS:**

- ☐ **Amendment to Case Caption: (Please specify)**  
☐ Name ☐ Social Security/Tax ID # ☐ aka/dba/fkba/fka information  
☐ **Petition Page: (Please specify)**  
☐ County ☐ Resident/Mailing address  
☐ **Signature**  
☐ Debtor(s) ☐ Attorney ☐ Corporation/Partnership ☐ Exhibit B  
☐ **Statistical/Administrative Information**  
☐ **Creditor Matrix**  
☐ **Summary of Schedules**  
☐ **Schedules: (Please check schedules attached to this Cover Sheet)**  
☐ Schedule A ☐ Schedule B ☐ Schedule C  
☐ Schedule D (Go to Sec. C) ☐ Schedule E (Go to Sec. C) ☐ Schedule F (Go to Sec. C)  
☐ Schedule G ☐ Schedule H ☐ Schedule I ☐ Schedule J  
☐ **Statement of Financial Affairs**  
☐ **Statement Pursuant to Rule 2016(b)**  
☐ **Exhibit A**  
☐ **Chapter 13 Plan (Pre-confirmation):** ☐ Decrease Payments ☐ Increase Payments ☐ Increases length of plan  
☐ **Other: (Please specify)** \_\_\_\_\_

**FOR CHANGES AFFECTING SCHEDULE(S) D,E, or F, , THE LIST OF CREDITORS, MATRIX, OR MAILING LIST, PROCEED TO SECTION "C" OF THIS FORM. OTHERWISE, PROCEED TO SECTION "D."**

**C. CREDITOR/SCHEDULE INFORMATION: (Select either #1, #2 or #3)**

- ☐ #1--Creditors are being added or deleted by this amendment/schedule, AND  
☐ The \$26.00 amendment fee is attached  
☐ A matrix in the format prescribed by the Clerk with the complete names and addresses of the parties **added** is attached. **Note: Do not repeat creditor information from a previously filed matrix.**
- ☐ #2--Schedule(s) of creditors (Schedules D, E, F), list of creditors, matrix or mailing list is being amended for purposes other than adding or deleting creditors.  
☐ The \$26.00 fee is attached for this amendment [e.g. changing amount of a debt or classification of a debt].  
☐ The \$26.00 fee does not apply for this amendment [e.g. change of address of a creditor or change of attorney].
- ☐ #3 -- No Creditors are being added or deleted.

**D. CERTIFICATION OF SERVICE, ATTORNEY'S DECLARATION AND DEBTOR'S UNSWORN DECLARATION**

**→ CERTIFICATION OF SERVICE**

Attach an "Affidavit of Service" listing each party served with a copy of the referenced document(s), this cover sheet and a copy of the §341 Meeting Notice (if applicable). Be sure to include the U.S. Trustee and the Case Trustee.

**→ DECLARATION of Attorney [Attorney or debtor(s), if pro se, must sign.]**

I declare that the above information contained on this cover sheet may be relied upon by the Clerk of Court as a complete and accurate summary of the information contained in the documents attached.

Dated \_\_\_\_\_ Signature: \_\_\_\_\_

**→ DECLARATION of Debtor(s) [Required if declaration is not completed on the document(s) itself or by separate instrument.]**

I declare under penalty of perjury that I have read this cover sheet and the attached schedules, lists, statements, etc., consisting of \_\_\_\_\_ sheets, numbered 1 through \_\_\_\_\_, and that they are true and correct to the best of my knowledge, information and belief.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_ (debtor)

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_ (joint debtor, if any)

Please contact our Financial Department with any questions regarding whether or not a fee is due at (716) 551-4130.